

Cycling PEI Technical Director

Term of Position:

Considered a fulltime year round position. However, this is a flexible position with no set number of hours per week. Work schedule depends on event schedule and calendar. Must be able to work weekends and work unsupervised. Most of the busy work time will occur in the main cycling season from May-Oct with the rest of the off-season being relatively slow.

Job Description:

- ❑ Report to the Cycling PEI board
- ❑ Recruitment & skill development of young athletes
- ❑ Recruitment & skill development of coaches & officials to a lesser degree
- ❑ Intimate knowledge of the LTAD for Cycling & delivery of the FUNdamentals & learning to train modules
- ❑ Increase participation at all levels with a focus at younger ages
- ❑ Enhance existing programs
- ❑ Evaluate current situation and develop and implement a province wide plan for athlete, coaching and official's development over 2 years from the grass root level to high performance
- ❑ Provide quality-training opportunities to coaches and athletes
- ❑ Quality delivery of programs using all available means. Seeking out new modes of delivery and partnering with such agencies
- ❑ Development of BMX on PEI
- ❑ Training of ride leaders
- ❑ Work closely with the clubs to ensure development and opportunities
- ❑ Assist in athlete selection for Provincial and Atlantic Teams
- ❑ Work closely with the Canada Games coach and offer assistance when needed

Criteria:

- ❑ Level 2 Coaching in both road and mountain and obtaining level 3 within a year OR an equivalence of experience/education
- ❑ Must become a learning facilitator
- ❑ Good communication and planning skills
- ❑ Ability to lead the recreational rides and hold clinics for participants
- ❑ Assist with some event planning, course design and trail & track building

- ❑ Experienced rider in multi-disciplines with emphasis on road & mountain and both competitive and recreational streams

Goals:

- ❑ Increase membership
- ❑ Increase number of female riders and coaches
- ❑ To field a full contingent for 2009 Canada Games
- ❑ Start a BMX club and help develop a track
- ❑ Develop a workable athlete, official and coaching plan for cycling on PEI
- ❑ Increase the number of riders going to Regional and National Championships
- ❑ Implement the grassroots Sprockids and Kids of Mud programs
- ❑ Increase number of certified coaches
- ❑ Partner with schools and recreation departments to reach more kids
- ❑ Increase the number of clubs
- ❑ Develop a coach's handbook for all coaches
- ❑ Professional development opportunities for coaches
- ❑ Host lecture series, nutrition and injury prevention seminars etc
- ❑ Create an evaluation system for athletes – fitness testing, race results, etc

Target Group:

- ❑ Non-cycling kids aged 6-12, females, BMX riders, and our current membership

Duties:

Technical Director to report every month at the Cycling PEI monthly board meeting. The board will monitor the progress toward achieving the goals monthly and help direct the Technical Director in his job duties and where to concentrate his/her efforts. Progress will be assessed by the reports filed by the TD and measured by our membership and coaching numbers, Canada Games numbers, female numbers, youth numbers, BMX numbers, race results of our top riders, increased participation at the national and regional levels, and the creation of a provincial plan, coaches handbook, and other material.

- ❑ After year one, the TD should be done of the evaluation of the whole organization, provincial plan, coach's handbook, athletes evaluation system and all other administrative work. The TD should be up to level 2 and working on level 3.
- ❑ At the end of year two, a provincial plan fully implemented, coaching, athlete and officials plan implemented and ongoing, learning facilitator training complete.

- At the end of year three, the TD is delivering coaching courses as a LF, putting on coaching seminars and training, assisting clubs, monitoring the provincial plan, and have a functioning BMX club and facility.

Supervisors:

- President of the board
- Executive Director

Salary:

\$20,000. This is a contract position with travel costs, equipment costs and office space negotiable.

Please send resume to:

Cycling PEI
PO BOX 302
Charlottetown
C1A 7K7

Attention: Cycling Technical Director's Position

or fax to: 902-368-4548

or drop off at: Sport PEI, 40 Enman Cres, Charlottetown

Deadline is Monday, March 3rd, 2008 at 5pm. Position to start April 7th, 2008.